

SCHOOL or GRAD LOGO

Date

Dear

As you are a member of the local business community, we would like to ask for your assistance in providing funds or a donation to be distributed as a “prize” to students from the [school name](#) graduating class of [year](#). Every June, approximately [200 students](#) graduate from [school name](#).

Again this year, [school name](#) parents are hosting a school supported “safe, dry” (drug and alcohol-free) grad celebration on [event date](#), [immediately following the school sponsored formal ceremony and dinner/dance](#). The evening represents [6](#) hours of unforgettable activities and entertainment filled with [dancing & karaoke](#), [arcade & video games](#), [interactive contests](#), [temporary tattoos](#), [magicians](#), [caricaturists](#), [a live performance by a hypnotist](#), and so much more. The night culminates in an exciting prize draw that sees every grad going home with a wonderful prize and some lifelong memories.

Our event relies on a great deal of volunteers and community support. While the event is partially funded by ticket sales, much of the money raised is through local businesses, right here, in our school community. Your support in helping us raise these funds goes a long way to providing some exciting prizes while at the same time, encouraging students to choose a safe, alcohol-free environment in which to celebrate their graduation. We hope that you will be interested in assisting us with a donation; any contribution is greatly appreciated. If you choose to support this initiative, we will be pleased to acknowledge your donation on our [school name/grad/society](#) website, in our parent newsletter, and in our local newspaper.

We encourage you to visit our website/page at [website address](#) to read more about our event and our efforts to keep our grads safe on graduation night. If you would like more information or have any questions, please contact me. And, we would be happy to make arrangements to pick up your donation at your convenience.

[School name](#) parents hope that the success of this all night safe, dry grad event will continue for years to come. We encourage you to be a part of this tradition that encourages a safe and healthy community and thank you in advance for your support. .

With our kindest regards,

[Grad Chair name](#)
[School Name After-Grad Committee](#)
[Phone](#)
[Email](#)